

**GOVERNMENT OF NAGALAND**  
**MISSION SHAKTI, DEPARTMENT OF SOCIAL WELFARE**  
**NAGALAND: KOHIMA**

NO.NL/MS-HR/2023/462

Dated, Kohima, the 28<sup>th</sup> November 2023

Applications are hereby invited from qualified candidates to fill the following vacancies on contractual basis for various posts under Centrally Sponsored Scheme- Mission Shakti, Department of Social Welfare, Nagaland.

Sl. No	CENTRE/NAME OF THE POST	DISTRICT	TOTAL NO OF POSTS	REMUNERATION PER MONTH	REQUIRED QUALIFICATION
<b>A.</b>	<b>State Hub for Empowerment of Women (SHEW)</b>				
1.	Office Assistant with computer knowledge	State Office	1 x1= 1 Post	Rs.15,000/-	Qualification: Graduate with at least diploma in computers/IT etc with a minimum of 3 years' experience in data management, process documentation and web-based reporting formats, video conferencing at state or district level with Government or Non- Governmental/IT- based organisations.
<b>B.</b>	<b>District Hub for Empowerment of Women (DHEW)</b>				
1.	District Mission Coordinator	i. Noklak ii. Tseminyu iii. Niuland iv. Shamator v. Chumoukedima	1 x 5=5 Posts (one in each District)	Rs.31,000/-	Qualification: Graduate in Social Sciences/Life sciences/ Nutrition/ Medicine /Health management / Social work/ Rural Management. Post-graduates will be preferred. Experience: At least 3 years' experience of working with the Government/Non-Government organizations in related domain.
2.	Gender Specialist	i. Noklak ii. Tseminyu iii. Niuland	2 x 5= 10 posts (Two in each of 5 new Districts).	Rs.29,000/-	Qualification: Graduate in social work/ other social disciplines in related domain. Post-graduates will be preferred.

		iv. Shamator v. Chumoukedim vi. Longleng	1x1 = 1 Post (For Longleng)		Experience: At least 3 years' experience of working with the Government/Non-Government organizations in gender focussed themes.
3.	Specialist in financial literacy	i. Noklak ii. Tseminyu iii. Niuland iv. Shamator v. Chumoukedima	1 x 5=5 Posts (one in each District)	Rs.29,000/-	Qualification: Graduate in Economics / Banking / other similar disciplines in related domain. Postgraduates will be preferred. Experience: At least 3 years' experience of working with the Government/Non-Government organizations in financial literacy / financial inclusion focussed themes.
4.	Data Entry Operator (DEO) for PMMVY Work	i. Noklak ii. Tseminyu iii. Niuland iv. Shamator v. Chumoukedima vi. Peren vii. Kiphire viii. Wokha	1 x 8=8 Posts (one in each District)	Rs.17,000/-	Qualification: Graduate with working knowledge in computers/ IT etc with a minimum of 3 years' experience in data management, process documentation and web-based reporting formats, at state or district level with Government or Non-Governmental/IT-based organizations.
5.	Accounts Assistant	i. Kohima ii. Dimapur iii. Kiphire iv. Longleng v. Mokokchung vi. Mon vii. Peren viii. Phek ix. Wokha x. Tuensang xi. Zunheboto xii. Noklak xiii. Tseminyu xiv. Niuland xv. Shamator xvi. Chumoukedima	1 x 16=16 Posts (one in each District)	Rs.15,000/-	Qualification: Graduate / diploma in accounts/ other disciplines having accounts as a subject. Experience: At least 3 years' experience of working with the Government/Non-Government organizations in related domain.
<b>Total Number of Posts under HEW</b>			<b>46</b>		

<b>C. Sakhi-One Stop Centre (OSC)</b>					
a.	Case Worker (legal)	Dimapur Longleng Kiphire Mon Peren Mokokchung	6 (one in each District)	Rs.29,500/-	Any woman having a Bachelor in Law with at least 3 years' experience of working on women related relevant domains in a Government or Non-Government project/programme.
b.	Case Worker	Kohima Phek Tuensang Wokha Zunheboto	5 (one in each District)	Rs.29,500/-	Any woman having a Bachelor in Social Work/ Sociology/Social science/ Psychology with at least 3 years' experience of working on women related relevant domains in a Government or Non-Government project/programme.
c.	Para Medical Personnel	Kohima Dimapur Kiphire Longleng Mokokchung Mon Peren Phek Wokha Tuensang Zunheboto	11 (one in each District)	Rs.20,000/-	Any woman having professional degree with ANM (from recognised institute) as the Minimum qualification, preferably with at least 3 years' experience of working within a Government or Non-Government health project/ programme at the district level.
<b>Total Number of Posts under OSC</b>			<b>22</b>		

## TERMS & CONDITIONS

1. Application format can be downloaded from Mission Shakti, Nagaland website <https://missionshakti.nagaland.gov.in>.
2. Application with complete set of documents (hard copy) should be submitted along with application fee of Rs. 100/- (Rupees One Hundred only) to the Office of State Hub for Empowerment of Women, Mission Shakti, Department of Social Welfare Nagaland, New Secretariat Road, Kohima, on or before 13<sup>th</sup> December 2023 between 11:00 am to 3:00 pm on all working days.
3. Incomplete application will be summarily rejected. No interim enquiries will be entertained.
4. The applicant should be 21-35 years of age. The age relaxation for the in-service shall be as per the existing norms of the State Government.
5. An applicant can apply for only one single post.
6. In service candidates should produce "No Objection Certificate" duly signed by the concerned authority citing initial date of appointment.
7. Only indigenous inhabitants within the administrative jurisdiction of the cited Districts can apply for their respective Districts. The applicant should enclose Permanent Resident Certificate & Indigenous Inhabitant Certificate.
8. Registration number of the shortlisted candidates and date of Interview shall be displayed on the office Notice Board and on the website. No separate intimation letter will be sent to the candidates.
9. The engagement is purely contractual and not liable for regularization.
10. The selection would be done through oral interview.
11. All necessary information regarding this advertisement will be uploaded in the official website of Mission Shakti, Nagaland.
12. The Department reserves the right to cancel/withdraw/amend this advertisement at its sole discretion without assigning any reason.

Sd/-  
Secretary, Social Welfare